

# Sheila Regular Bold User's Guide

LAURAWORTHINGTONTYPE.COM & CLAURA WORTHINGTON TYPE





## HOW TO INSTALL YOUR FONT

You will receive your files as a zipped folder. For instructions on how to unzip your folder, visit LauraWorthingtonType.com/faqs/.

Your font is available in two formats: TrueType Font file (.ttf) and OpenType Font file (.otf).

If you have a Mac® or newer Windows® computer, install the .otf file(s). If you have an older Windows computer, install the .ttf files. Install the font by double-clicking on the .ttf or .otf file. When the popup menu appears, click on Install font (Mac) or Install (Windows). Fonts may also be installed by dragging and dropping them into your system's font folder.

After installing your font, save a copy of the downloaded font files in a folder on your computer as a resource in case you want to re-install the font or transfer it to a new computer.

## HOW TO INSERT SWASHES. ALTERNATES, AND ORNAMENTS

Some programs have a glyphs or symbol panel where the complete font including swashes and ornaments can be accessed and inserted directly. For programs that do not have a way to directly insert the swashes, the easiest method of putting in alternate swashes or symbols is by using either Character Map (Windows) or FontBook (Mac).

## Character Map (Windows)

Character Map is a standard Windows utility and can be found in the Start Menu's accessories folder (Windows XP, Vista, 7) or in All Apps under Windows Accessories (Windows 8.1, 10). Character Map can also be found by searching for it by name.



Select your font from the drop-down menu. Character Map will show all available glyphs. To quickly find the swashes, change Group By to Unicode Subrange, and select Private Use Characters from the pop-up menu. Click on any swash and then copy and paste it into your document.

See the Character Map Video for a demonstration.

## FontBook (Mac)

Font Book is a standard Mac utility program and can be found in Finder under the Go menu under Applications. Once FontBook is open, go to the View menu and select Repertoire. Click on User in the left panel and then select the font name to see all available swashes in the font. Click on any swash and then copy and paste it into your document.

See the Font Book Video for a demonstration.

## LICENSING

Your font comes with a standard one-user license. This license covers one person with up to five workstations (laptop, desktop computer, etc.) connected to one printer or output device. For more than one user and/or more than five workstations. please contact me at help@lauraworthington.com for a multi-user license.

This font is available for both personal and commercial use. For details on licensing, please visit my FAQ page at LauraWorthingtonType.com/faqs/.

## FONT SUPPORT

Visit my FAQ page at LauraWorthingtonType.com/ faqs/ for information on licensing, installation, and both general and software specific questions.

Contact me at help@lauraworthington.com and I will be happy to answer any questions.

Quite natural looking! Resembles handwriting done with a ballpoint pen

Eucalyptus Toker Dexterous

"Sheila, from the Latin Caelia, which is a feminine form of the Roman clan name Caelius, meaning heavenly, or of the heavens'

My buttered half in Glasgow?

Attantic Salmon

# Sheila

Sheila strikes the perfect balance between casual handwriting and careful calligraphy, making it both approachable and aspirational. Put Sheila's airy, breezy letterforms to use in friendly or feminine settings like inspirational quotes and fashion layouts. Contextual alternates and ligatures lend Sheila natural-looking connections; swash forms add flair.

Sheila | Regular Bold Font Specifications

## CHARACTERS:

410 characters per weight

## FONT FILES:

1 OpenType (.otf) file and 1 TrueType (.ttf) file

## AVAILABLE:

LauraWorthingtonType.com

## OPENTYPE FAO:

To access swashes, alternates, ornaments, and for any OpenType questions, go to LauraWorthingtonType.com/faqs

## ORIGINAL RELEASE:

July 2010

## Standard Characters

ABCDEFGHIJKLM NOPQRSTUVWXYZ

OTHER CHARACTERS

$$(") \circ (") \circ (")$$

# Basic & Extended Latin Characters

AAAAAAAECDE ÉÉÉTTTIŁNOÓÓŌÖ OG, UUUUXYYZÞ à á â ã ä å æ ç ð è é ê ë i í î ï ť ñ ò ó ô õö ø æ š ß ù ú û ü ÿ ý ž þ

# Swashes / Alternates

 Standard Ligatures bs bx cs cx es ex fg fj fx fy gg gj gx gy jg jx jy ks kz px qf gg gp gy th yg yj yx yy zx

Stylistic Alternates bdfhklt

# Stylistic Sets

a					es	ex			
8801					LIGA	LIGA			
E		b	bs	bx	в	bg	bj	fx	by
8803	8804	SALT	LIGA	LIGA	SALT	LIGA	LIGA	LIGA	LIGA
CS	cx				9	9	90	99	
LIGA	LIGA				8802	8803	8804	LIGA	
d	d	d	d		gj	gx	gy		
8801	8802	8803	SALT		LIGA	LIGA	LIGA		
STA	ANDARD I	LIGATURE	s (LIGA)		ST	YLISTIC .	ALTERNA	TES (SALT	Γ)

h	h	h	h	ks	kz	
8801	SALT	8803	8804	LIGA	LIGA	
j	j	jo		l	P	~
8802	8803	8804		SALT	8803	8804
jg	jx	jy		m		
LIGA	LIGA	LIGA		8801		
k	k	k	%	n		
8801	SALT	8803	8804	8801		

STANDARD LIGATURES (LIGA)

STYLISTIC ALTERNATES (SALT)



u LIGA SS01 y y y LIGA // LIGA LIGA SSO2 SSO3 SSO4 SSO2 LIGA LIGA LIGA LIGA t # Z ZX SALT LIGA SSO1 LIGA

STANDARD LIGATURES (LIGA)

STYLISTIC ALTERNATES (SALT)



SHEILA REGULAR & BOLD STANDARD CHARACTERS

SHEILA REGULAR & BOLD WITH SWASHES/ALTERNATES

S S O 2

SSO3 SSO4 STANDARD LIGATURES STYLISTIC ALTERNATES